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Independent Public School

Dear Parent / Guardian,

Ashdale Secondary College is committed to supporting students and families make the smoothest possible transition from primary to secondary school in 2017. The purpose of this letter is to ensure Year 7 parents have all of the information they need for a smooth start to the 2017 school year.

### **Year 7 Coordinators**

Ms Jenny Yarnell and Mr William Allan have been appointed as the Year 7 Coordinators for 2017. Jenny and William will have a central role in supporting your child as they transition to secondary school. Jenny and William are currently visiting primary schools and will be spending time with students during transition to get to know the students prior to their arrival. If you would like to contact Jenny her email is [jennifer.yarnell@education.wa.edu.au](mailto:jennifer.yarnell@education.wa.edu.au) or William on [william.allan@education.wa.edu.au](mailto:william.allan@education.wa.edu.au)

### **Transition Days**

On Tuesday 29th and Wednesday 30th November 2016, Ashdale Secondary College will be hosting a two day Transition Program for all students who are enrolled to attend the College in Year 7 2017. Students who are currently attending primary schools that are not part of the Ashdale Cluster are invited to attend for the full duration of the Transition Program. However we do understand that this may not be possible due to their own scheduled Year 6 events. Please meet in the College Foyer at 8.45am where you will be met by the Year 7 Coordinators. The conclusion for each day is on the College Information Magnet. *(Note: different time on Wednesday)*

Please advise the College if your child is unable to attend the two day Transition Program.

### **Uniform and Parent Information Night**

Parents are reminded that they must pre-order uniforms from Tudor Uniforms by the end of 2016. This will ensure delivery for the beginning of the 2017 school year. There will be a uniform try on day at Ashdale Secondary College in the Dance Studio on Wednesday 30th November 2016 from 2.30pm to 5.00pm. Alternatively uniforms can be purchased directly from Tudor Uniforms in Wangara. Parent Information Evening will be held in the Auditorium from 5.00pm-6.00pm.

### **2017 First Day of School**

Students should arrive at the College at 8.30am on Wednesday 1<sup>st</sup> February 2017. The Year 7 and 8 Program Coordinator Chelsea Harris will greet students outside the main foyer and show them into the main quadrangle. There will be a whole school assembly on the first day to welcome students to the college and then the Year 7 students will be introduced to their mentor teachers, issued with timetables and supported with transition to classes through an induction program. The start time and conclusion times for each day is on the College Information Magnet. *(Note: different time on Wednesday)*

### **2017 First Day of School – what to bring**

Students should bring a file, notebooks and pencil cases on the first day (in addition to recess, lunch and bottled water). Students will have access to the Café and be released from classes 5 minutes early at recess and lunch for priority access.

**First Day of school – pick up and drop off**

To reduce risk to students there is no parent access to the staff car park on Westport Parade. Please drop students off on Westport Parade or on the perimeter roads not in staff car park. There is no need for parents to come into the foyer, however if students are feeling a little overwhelmed and parents would like to come into the foyer to meet with staff prior to the assembly they are welcome.

**2017 BYOD Program**

Year 6 students who currently have a parent funded laptop at Landsdale PS, Madeley PS or Ashdale PS will be able to have the machine re-imaged at the beginning of 2017. Parents who have not purchased MacBook's from Winthrop Australia will need to have the Ashdale Secondary College image installed on this machine early in 2017 so it is able to be used on the ASC network. We suggest the computer is backed up prior to this occurring.

**Contributions and Charges**

2017 Contributions and Charges will be sent out towards the end of this year. These can be paid on line, at ASC or through direct deposit. Contributions and charges go along way in ensuring that every child has access to high quality facilities and resources across all learning areas and enhances teaching and learning programs.

**Personal Items List (Stationery List)**

The Personal Items List will be available from the College website towards the end of this year. Parents will be advised via SMS when available on the College website. The list will assist you in purchasing all your necessary supplies to start the new school year.

**Information Magnet**

Included with this letter is an information magnet. This magnet contains a range of information about the operations of the college and contact numbers.

**Meet the Teachers Evening**

Students and parents are invited to the annual "Meet the Teachers Evening". This will be held at the College on Monday 13<sup>th</sup> of February 2017 from 5.00 – 6.30pm. This evening is an informal event where you can meet the College teachers, leadership team and tour the College facilities. Invitations will be sent out closer to the date.

**Connect**

A reminder to all 2017 Year 7 parents to return the Connect request for parent log in to the College as soon as possible. Connect is a secure online environment that ASC uses to communicate with parents and celebrate student achievement.

If you have any further queries please don't hesitate to contact the College on 9302 7100.

Yours sincerely

*Sharon Lyon*  
Deputy Principal  
14 September 2017